

Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
May 27, 2009

Chairman Beck called the meeting to order at 6:30 p.m.

Commissioners Present: Chairman Robbie Beck, Commissioner James Bacon, Commissioner Kent Cashel, Commissioner Shauna Kerr, and Commissioner Gary Vetterli.

Fire District Personnel Present: Chief Kelly Gee, AC/FM Scott Adams, AC Frank Heumann, AC Bob Zanetti, Captain Bob Evans, Traci Madson, and Bill Pyper.

Public Present: None

I. Approval of Previous Meeting Minutes: Chairman Beck called for a motion to approve the minutes of May 13, 2009, moved by Commissioner Vetterli, seconded by Commissioner Bacon, passed by all.

II. Public Input: None.

III. Commission Reports:

A. Correspondence: Commissioner Kerr submitted her resignation as a Commissioner with mixed emotion. She has really enjoyed her time on the Administrative Control Board. The Commissioners thanked her for all of her support and for being such a great asset.

Commissioner Vetterli reported that he recently spoke with former Commissioner Rylee, who sends his regards.

B. Financials: All bills have been reviewed and signed.

C. Other: None.

IV. Old Business:

A. None.

V. New Business:

A. None.

VI. Staff Reports:

A. Captain Evans reported on the critical care transport certification that the Fire District was looking into. The cost will be \$750 per person, so that is being put on hold for now. The Fire District will wait and see what the new hospital will expect and what type of patients the District ends up transporting.

B. Captain Evans reported that the Fire District is currently looking at putting together an in-house Hazmat tech class.

C. Captain Evans reported that the Fire District will be obtaining its variance for the EZ IO, which is an alternate method for getting fluids into a critical patient. Captain Evans explained how it works and the benefits for such use.

D. Captain Evans reported that the District is still working on the fire training simulator; he just received a set of plans back.

- E. AC/FM Adams reported on a Project Clearance that was given to the Quinn's Business Center, which will include a combination of offices and a warehouse.
 - F. Chief Adams reported on the recent application for the Silver Creek multi-housing unit project. Chief Adams reported that this project has not yet been approved.
 - G. Chief Adams reported on a proposed project that would include the addition of 45 RV pads.
 - H. AC Heumann reported that there would be a meeting next Monday with the Fire District's health insurance carrier.
 - I. Chief Gee reported that some Fire District employees placed flags on the Veterans' burial plots over the weekend, while several employees were in uniform at the cemetery on Memorial Day.
 - J. Chief Gee reported on EMS Week which concluded last week. The administrative staff fixed lunch for all of the crews.
 - K. Chief Gee reported that the Fire District is having problems with bikers cutting across the property at Station #31. A high-visibility, temporary fence has been placed there, but the bikers are just pushing it down and cutting across anyway. Chief Gee reported that he is unsure as to the City's timeframe on completion of that project, but the Fire District is now looking at constructing a permanent fence if something else cannot be done. Chief Gee reported that the Fire District has spent a considerable sum of money on landscaping and sprinklers that have been broken and damaged. Chief Gee is also concerned about liability in the event of an accident with Fire District apparatus. Commissioner Cashel reported that he would look into it.
 - L. Chairman Beck asked if the Fire District could make a presentation to the new County Commission. Chief Gee suggested sometime within the next month.
- VII. Adjournment:** With no further business to come before the board, Chairman Beck called for a motion to adjourn, moved by Commissioner Bacon, seconded by Commissioner Kerr. Meeting adjourned at 7:00 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held June 10, 2009, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson